

# CITY OF GRAND SALINE CODE COMPLIANCE CITIZEN ALERT

## Step 1: Address

Complaint Address \_\_\_\_\_

Cross Street: \_\_\_\_\_

## Step 2: What type of violation is it? Select all that apply.

Type of complaint: (Please check)

- |                          |                               |   |
|--------------------------|-------------------------------|---|
| <input type="checkbox"/> | High Grass/<br>Weeds or Trash | Violations of HG&W Ordinance, Overall an average of 12 inches in height. Unsecured trash on property  |
| <input type="checkbox"/> | Junk Vehicle                  | Violations related to Junk Vehicle's.   |
| <input type="checkbox"/> | Health Hazard                 | Includes sewer leaks, stagnant water including pools, ponds, ditches, etc. <b>Water leaks should be reported to water department.</b>   |
| <input type="checkbox"/> | Animal                        | Code violations related to cows, horses, goats, sheep, fowl, dogs or cats. Neighbors pets running at large, continuously barking (longer than 15 min. per episode) animal neglect, etc.           |
| <input type="checkbox"/> | Burning                       | Violations including burning not attended, no water supply by burning material, etc.  |
| <input type="checkbox"/> | Zoning                        | Violations related to zoning ordinance including home occupations, illegal land use, illegal fence, garage sale, vendor permits, certificate of occupancy, outside storage or similar activities. |

## Step 3: Describe the violation

Brief Description of violation: \_\_\_\_\_

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**CITY OF GRAND SALINE  
CODE COMPLIANCE CITIZEN ALERT**

**Step 4: Enter the Contact Information**

Please provide us with information so that the officer investigating the complaint can contact you if they have any additional questions, cannot locate the violation, etc. If you choose not to provide your information the complaint could go unresolved. Your personal information will be kept confidential unless requested and required by the Texas Public Information Act. It is the policy of the Code Compliance Department that complainant information collected solely to be used for the purpose of initiating an investigation and will remain confidential and not subject to release under the Texas Public Information Act unless applicable. If complainant information is requested, the requestor shall be referred to the Records and Information Management Office. However, be advised that you make yourself available as a witness for municipal court citation purposes, your identity is subject to release once a citation has been issued.

**Print Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Date of complaint** \_\_\_\_\_

**Follow-up Notes by Investigator:** \_\_\_\_\_

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